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| TRANSMITTAL MEMORANDUM |
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TO: The Honorable Mayor and City Council

FROM: Karl R. Amylon, General Manager

DATE: August 13, 2020

RE: **Postponement of Electric Division Manager Retirement**

By report dated October 3, 2019, my office advised the City Council of Electric Division Manager Andy Donato's intent to delay his retirement to March 31, 2021. Due to issues associated with the COVID-19 pandemic I requested, and Mr. Donato has agreed, to delay his retirement to the end of 2021. The Human Resources Division will initiate a formal recruitment no later than July 1, 2021. I wish to thank Mr. Donato for his willingness to stay on as Electric Division Manager for several more months.

October 3, 2019

Sam McQuerry, representing the First City Homeless Services, said they are in support of this project. He said this project is necessary and fits WISH's needs. He said the building will be a secure location for WISH clients. He indicated First City Homeless Services and WISH are partners, and they work together in the community to make it a better place. He thanked the Council for their support.

Dennis McCarty indicated he began with WISH back in 1979, and this was an incredible opportunity for WISH to get into this facility. He stated having a good facility can mean less emergency call-outs. He cited the services that are available in close proximity to the new facility. He thanked the Council for their support of this project.

Mayor Sivertsen asked for a show of hands for consensus of the Council to move forward with the Community Development Block Grant with the City of Ketchikan and Women in Safe Homes (WISH) application as their first priority, and at least four hands were shown.

Mayor Sivertsen declared the public hearing closed at 7:22 p.m.

### **COMMUNICATIONS**

Mayor Sivertsen said there were several items laid on the table, including: two letters of support for the Community Development Block Grant and Women in Safe Homes (WISH) application; a memorandum from the US Army Corp of Engineers acknowledging receipt of comments received by the City regarding the application submitted by Mr. David Spokely for the Ward Cove expansion; a report informing the Council that Electric Division Manager Donato has postponed his retirement date to March 2021; and a memorandum regarding the fecal coliform counts in the raw water supply.

**PERSONS TO BE HEARD** - None

### **CONSENT AGENDA**

Mayor Sivertsen asked for a show of hands to move the executive session to the end of the meeting, and at least four hands were shown.

Mayor Sivertsen suggested moving several items to the Consent Agenda, including: Appointments to Boards and Commissions by Mayor Sivertsen; FY 2021 community of Ketchikan Capital Project and Policy Issue Priority List; Resolution No. 19-2755 opposing the Alcoholic Beverage and Control Board's proposed changes to the Alaska Administrative Code; Award of Contract No.19-34 Padmounted Switchgear to Anixter, Inc.; Award of Contract No. 19-08 Mobile Substation Refurbishment to Specialty Engineering, Inc.; and Award of Contract No. 19-32 for three Chevrolet pickup trucks to Advanced Truck Body & Equipment Co. No objections were heard.